

## School Profile

Fredericton Christian Academy is an independent college preparatory school in Fredericton, New Brunswick for students in Kindergarten to Grade 12, and additionally includes an Early Childhood Learning Centre, which includes pre-K programs. We are approved by the New Brunswick Department of Education.

## Our Mission

Fredericton Christian Academy is a private Christian community of excellence that exists to challenge students to grow in knowledge, skill, character, leadership and courage to dynamically impact their world for Christ.

## Position Description

The Director of International Students is a key leadership role at FCA. This position reports to the Principal and Headmaster directly. The Director of International Students provides overall leadership to the international student programming on campus. The Director will be fluent and qualified in ESL methodology and teaching, as well as fully understanding English language learning assessments. Other key aspects of this position relate to faculty support with respect to second- language learning accommodations, co-curricular programming, communication with parents and agents, and guidance with respect to college/university applications/placements. Finally, the Director of International Students will be responsible for overseeing the short-term ESL programming on campus year-round.

## The ideal candidate will possess the following

- A personal commitment to faith in Jesus Christ;
- Willingness to embrace and support the vision and mission of Fredericton Christian Academy, including but not limited to, agreement with the school's statement of faith;
- Outstanding organizational skills;
- Ability to work in a fast-paced and flexible private school environment;
- A desire to be involved in extracurricular student activities;
- Effective communication skills, both oral and written;
- Bachelor's degree in Education;
- Teaching certificate (or be eligible to receive a New Brunswick provincial certificate);
- Have previous teaching experience (preference given to those with a minimum of 3 years);
- TESOL certification.





**FREDERICTON**

Christian Academy

*home of the eagles*

Full time Position:  
Director of International Students

## Suggested Requirements

- Bachelor's degree in Education;
- Teaching certificate (or be eligible to receive a New Brunswick provincial certificate);
- Have previous teaching experience (preference given to those with a minimum of 3 years);
- TESOL certification.

## Salary and Benefits

Salary and Benefits are commensurate with qualifications and experience. Further details of this position may be discussed at the time of an interview.

**Note:** *To be given consideration, applicants are required to demonstrate on their resume how, when, and where they acquired the qualifications required for this position. We thank all those who apply; however, only those selected for further consideration will be contacted.*

SEND YOUR COVER LETTER, RESUME, AND TWO LETTERS OF RECOMMENDATION BY  
**APRIL 27th, 2018** TO ONE OF THE FOLLOWING:

**Mailing Address**  
778 MacLaren Ave.  
Fredericton, New Brunswick  
E3A 3L7

**Email**  
office@fcae.ca

**Fax**  
(506) 459-6148

PLEASE SPECIFY ON ENVELOPE / IN EMAIL SUBJECT / IN FAX HEADER:

**Competition: Director of International Students**

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